



ANTI FRAUD POLICY

Introduction

- Fraud in Technical Rescue International (TRI) is unacceptable.
- Technical Rescue International has a zero tolerance approach to fraud. TRI expects all staff to act in accordance with the law and appropriate values and Standards
- TRI will fully investigate all reported suspicions and apply appropriate sanctions through administrative, disciplinary or criminal procedures.
- In this document the term 'fraud' is used generically and includes fraud, theft, bribery, corruption and irregularity.

TRI is committed to preventing fraud from occurring and to developing an anti-fraud culture.

To achieve this, TRI will:

- Develop and maintain effective controls to prevent, deter and detect fraud;
- Ensure that if fraud occurs a vigorous and prompt investigation takes place;
- Impose appropriate sanctions through administrative, disciplinary and legal action in all cases where justified;
- Undertake recovery action as appropriate;
- Review systems and procedures to prevent similar frauds;
- Investigate whether there has been a failure in supervision and, where appropriate, take administrative or disciplinary action where supervisory failures occur; and
- Report and record outcomes of, all discovered cases of fraud.

All staff have a role to play in creating an anti-fraud culture which underpins all the work undertaken to counter fraud. All members of staff are responsible for:

- Acting with propriety in the use of official resources and in the handling and use of funds whether they are involved with cash or payment systems, receipts or dealing with contractors or suppliers;
- Reporting details immediately to their Line Management if they suspect that a fraud has been committed or see any suspicious acts or events; and
- Assisting in the investigation of any suspected fraud.